

## UIL Swimming & Diving Officials Technical Meeting, 23 Feb 14

In attendance: Roger Graham, Bob Lang, Gloria Schuldt, Chris Lysinger, Jim Holcomb, Brian Walls, Kathy Davis, Didi Byerly, Scott Allard, Janet Cramner, Penny DiPamazio

A. WELCOME - The meeting was called to order by Brian Walls at 8:20 am. Attendance was taken. All members were present.

B. BYLAWS - Brian presented the bylaws. The Bylaw committee considered all the recommendations from the past two meetings and put the bylaws forward for approval. Jim moved to accept the bylaws as presented. Janet seconded the motion. Vote: 11-0. Motion passed.

C. LEGAL UPDATE - Brian discussed the results of his meeting with the UIL Legislative Council (this past October). He met with them to put forth the proposal to add swimming and diving to section 104 of the UIL constitution. Brian reported that the Council sent the proposal back to the UIL to research. He stated that we should rework our proposal where it comes to (1) required pay for all officials and (2) required officials at the different types of meets. Jim stated that we should build our proposal around the already-defined meet definition in the rule book (meets of 4 teams and above and meets with 3 teams or less). Gloria moved that we form a committee in conjunction with the UIL to put together a plan for officials and pay by 1 April 2014. Jim seconded the motion. Vote: 11-0. Motion passed. The committee will be lead by Brian and consist of Penny, Chris, Jim, and Bob.

Jim moved that the board authorize expenditures to cover Brian's expenses for the preparation and presentation of the board's proposal that will be made at the legislative session in the spring. Gloria seconded the motion. Vote: 11-0. Motion passed.

D. ARBITER - Kathy was the only board member who had complete access to all the registrations across the state. She voiced concern over what information should be posted online regarding contact information for individuals. Generally, board members liked the Excel format in which she provided the information as it allowed them to sort by different criteria. The general consensus is that when officials register across the state, they can check a box if they chose not to have their information posted. Otherwise, it can be made public.

E. TESTING - ONLINE COMPLIANCE PROGRAM (OCP) - Discussion on OCP (Officials Compliance Program) was tabled.

F. STATE MEET (REVIEW) - State meet applications. Jim received 43 applications from individuals interested in officiating at the state meet. This was about a 50% increase over a year ago. The process followed this year is (1) Jim receives application and sent to board members for their input; (2) Jim evaluated input from board members and made appropriate changes; and (3) Jim presented to board again for a final cut. This allowed board members two opportunities for input, but put the final

decisions in Jim's hands. Jim identifies all assigned positions based on personal knowledge and feedback from board members. The names were then forwarded to the UIL.

This year, a decision was made that officials who had athletes in the meet would not be allowed to officiate that particular meet.

Jim stated that all suggestions to improve the state meet should be directed to him.

Kathy expressed concern that she is still challenged in getting enough qualified diving officials.

The board also discussed that information about officiating at state should not be posted on the TISCA website, but instead, a link can be provided on the TISCA website that will direct people to the UIL website. This way there is just one official information source.

G. RULES INTERPRETER UPDATE - Jim discussed his role as the state rules interpreter. He works with the UIL to provide responses within 24 hours. Responses are then posted on the Frequently Asked Questions (FAQ) tab on the Arbiter website so that officials from across the state have access to them. Brian stated that he would like the interpretations reviewed once the new rule book is published to ensure the interpretations are in alignment with any rule changes for next year. Janet discussed the requirement for a meet committee at meets of 4 teams or more. Jim indicated that the FAQs addressed the meet committee as being "strongly recommended". He also added that during the meeting that Tracy held with regional directors, she indicated that they were required to have a meet committee.

H. SWIMMING AND DIVING DIVISION BUDGET/FINANCE REPORT - Didi went over the budget expenditures since the last meeting. Janet made a motion that the next budget includes reimbursement for reasonable expenses incurred by chapters or their representatives in the conduct of chapter business to include, but not limited to travel to clinics, mailing rule books, etc. The motion was seconded by Kathy. Vote: 11-0. Motion passed.

Didi and Brian also addressed that we need to develop a plan on how we spend the money in our account. In preparation for the budget in August, the board indicated that there should be a line item for two people to travel to the TISCA meet in September. Kathy indicated that she has other expenses that need to be worked into the budget in conjunction with the TISCA meeting. She will submit those to the treasurer.

I. REGISTRATION FOR FORTHCOMING SEASON - Gloria moved that fees remain at \$50 for the 2014-2015 season. Didi seconded the motion. Vote: 11-0. Motion passed. It is understood that our budget may cover the cost of the background checks for the upcoming school year. The board hopes this can be done with the existing budget. An action item resulted for Didi to get clarification from Cheridah on what exactly insurance covers.

1 November 2014 remains the date that all officials must be registered and complete their test in order to officiate in the 2014-2015 season. Kathy will draft an email and coordinate through the UIL offices that will outline the key dates for next year. Once approved, the email will be sent to all board members so they can forward to their members.

J. CHAPTER DESIGNATIONS - Brian indicated that approximately half of the officials in the state are from the Houston chapter, which is represented by both Brian and Janet. Jim made a motion to split the Houston chapter into two chapters. The dividing line will be I-10. Any zip code that overlaps both chapters will fall into the Houston South. Jim seconded the motion. Vote: 11-0. Motion passed.

Jim made a motion to reconsider the newly-approved bylaws. He indicated that the bylaws needed to be updated with the information regarding the Houston chapter. Didi seconded the motion. Vote: 11-0. Motion passed. Both Houston members will come off the board in 2017. It was also confirmed that Kathy is diving representative number 1 (coming off the board in 2017) and Penny is diving representative number 2 (coming off the board in 2019). The board then voted to approve the bylaws as re-presented.

Brian and Kathy noted that a diving chapter has yet to be set up in Arbiter. Brian will work with Cheridah and Arbiter to get the chapters properly set up.

K. BOARD REPRESENTATIVES RESPONSIBILITIES AND COMMITTEE ASSIGNMENTS - Election of officers. The bylaws require election of officers every year. Jim made a motion for Brian to be chair, Gloria to be vice-chair, and Didi to be treasurer. Didi respectfully declined and instead nominated Janet as treasurer. The nominations were seconded. Vote: 11-0. Motion Passed.

Committees are appointed by Brian. Brian indicated that the bylaws committee will be Jim, Brian, Gloria, and Penny. The training committee will be Jim, Janet, and Bob. The training committee will provide a standard template that can be followed by all people who teach the clinics. Penny and Kathy will create a template for diving officials.

L. CLINICS AND COMMUNICATION TO CLINICIANS - We need to ensure each chapter has a sufficient number of rule books for their members. Janet will take action to work with each chapter to determine the estimated amount of books that will be needed for next year. She will coordinate with Cheridah prior to ordering the books.

M. NEW BUSINESS - There was minimal discussion on how the state meet(s) will be conducted next year considering the realignments. There are several proposals being considered by the UIL. At this time, a decision has not been made.

Didi expressed concern that the San Antonio officials did not have information passed to them this year. Roger indicated the reason was because he didn't have access to any membership information in San Antonio. Apparently Frank was the only representative

who had access to the San Antonio officials, and when he resigned, that access in Aribter was not transferred to Roger. This resulted in a bigger discussion that showed that other board members were in the same situation. To that end, Brian and Gloria will work with Arbiter to ensure that board members have access to their chapter.

Bob Lang made a motion that Roger becomes the San Antonio representative. Gloria seconded the motion. Vote: 11-0. Motion passed.

Roger brought up an issue regarding accepting donations from private individuals. The board indicated that we were uncertain of our ability to accept donations.

Gloria elaborated on her work with the UIL. She is hired by the UIL to manage meets from Districts to the State Championships. Gloria works with directors at all levels in order to try to achieve consistency in how these meets are conducted across the state. She is also the admin referee at the state meet.

The next meeting is set for 18 August 2014.

Scott made a motion to adjourn at 1235. Motion was seconded by Didi. Vote: 11-0. Motion passed.